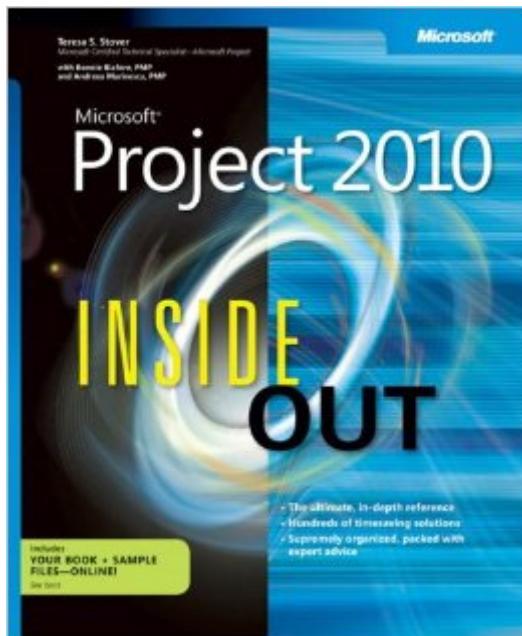


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# Microsoft Project 2010 Inside Out



## **Synopsis**

Conquer Microsoft Project 2010â "from the inside out! You're beyond the basics, so dive right in and really put your project management skills to work! This supremely organized reference packs hundreds of timesaving solutions, troubleshooting tips, and workarounds. It's all muscle and no fluff. Discover how the experts tackle Project 2010â "and challenge yourself to new levels of mastery. Take charge of the project triangleâ "time, money, and scopeâ "to balance your plan. Enable collaboration among team members, sponsors, and other project stakeholders. Manually schedule tasks or use the automatic scheduling engine. Track and control your project using earned value analysis. Create pivot views of project data with Microsoft ExcelÂ® 2010 and VisioÂ® 2010. Manage project activities in an enterprise project-management environment. Apply your experience to future projects by creating your own custom templates.

## **Book Information**

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## **Customer Reviews**

Consisting of more than 1200 pages, this book basically contains everything you need to know about using Project 2010 to manage projects. Not only does it cover the fundamentals, but it also guides you through how to develop a project plan (Part 2), track the progress of your project (Part 3), and get reports about it (Part 4). Additionally, it covers more advanced topics such as how to manage multiple projects (Part 5), how to integrate Project 2010 with other Microsoft products (Part 6, talking about the Office suite and SharePoint), how to manage projects across your company

(Part 7), and finally how to customise Project 2010 to suit your needs (Part 8). Each of these parts consists of several chapters, focusing on different topics related to the corresponding part. In each chapter, you learn more about the relevant details, and you also get to know some helpful tips. On nearly every page you can find helpful screenshots that support the text well, making it easier to read (the topic becomes less dry!) and understand. The book serves very well as a lookup resource if you quickly want to check how to do something in Project 2010. In my opinion, it can be considered as one of the standard books that everyone who's using Project 2010 regularly should possess. For beginners to Project 2010, it may contain too much information for a start, Bonnie Biafore's book *Successful Project Management: Applying Best Practices and Real-World Techniques with Microsoft Project* may be the better choice here.

I have read other books on project management but this one clearly stands out because it nicely covers both the basics and advanced material. The book goes into every detail of MS Project 2010 as the title and 1300 pages of content suggest :) The best way to check if it has what you need to know it to quickly look at the table of content (enabled on for this book). Another great thing is that there is no need to use the CD because the accompanying files are downloadable online. Finally, electronic version of the book comes with the paper version. I simply downloaded it using the code provided on the last page of the book. The only downside is that the book is not hard cover. Hard cover would extend the shelf life of this book which I often use as a reference material. I would be willing to pay a higher price if there was a hard cover version available.

As usual, I bought several books on MSP2010, this is the best - I was up and using advanced stuff in a couple hours, easy to re-find stuff, and has an online option so I have it with me always!

i started using Project 2010 without any training and had to constantly Google or look up topics on project help for some of things i wanted to do. i ordered this book based on good reviews and am quiet impressed with the amount of material that is covered in the book. this book covers everything from creating, managing, customizing and integrating project 2010 and it is well organized. since there are 1200 pages it is good to use index to find what you are looking for. steps on how to do something are easy to follow and lot of them also include screenshots. i also like the fact that the book comes with soft copy, makes it easy to find a topic without having to look up the index. notes and trouble shooting section in each area provide quick info and help resolve any issue. i think this book is good for someone who is starting out or has working knowledge of project 2010.

If you are ever stuck with grasping the concepts of any Microsoft program, then a book of this nature is definitely a plus. This book is long but it has several different concepts about Microsoft Project that can help everyone from beginning learners to even those who are more advanced at it. The table of contents directs you to the subject matters and topics are easy to locate and understand in this book. If you are a regular user of Microsoft Project I definitely recommend you adding this book to your personal reference library.

This is an excellent reference manual. I haven't had time to use it a lot yet, but with 1200+ pages it should hopefully answer all my questions.....I bought mine "used" on for about 1/2 price. When I got it, the book appeared to be brand new....showed no signs of any use.

It had been several years since I had used MS Project. After reviewing this book, I was able to get right back into building cost-loaded schedules. Also a great reference material for any functionality that Project had that you may not use on a daily basis. Highly recommend!

Microsoft Project 2010 is an excellent reference book for both novice and experienced project managers and MS Project users. It is organized logically so novice users can learn Project in an easy to follow manner, and also so experienced users can find specific information quickly.

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